Remote Learning Policy
Plympton Academy

Date Adopted	January 2025
Person Responsible	Polly Turner
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1: Policy Statement and Rationale

What is Remote Learning?

'Remote Learning' is the provision of work, teacher support, assessment and feedback from teachers to students in the event that normal lessons are unable to be delivered at Plympton Academy as normal.

Situations where this policy may apply include:

- Pupils unable to attend school due to a period of advised self-isolation but who otherwise remain well
- An extended period of school closure

This policy does not apply in situations such as:

- A student who absents themselves from school without prior authorisation from the school, with or without parental permission, e.g. a family holiday taken in term time
- A parental decision to absent their child as a precaution against an outbreak of infectious disease but contrary to official medical advice from Public Health England, the UK Government or the World Health Organisation.

In the event of an extended school closure Plympton Academy will endeavour to provide continued learning for our students during any period of closure in the following ways:

- The provision of relevant, developmental work for each subject area and each year group which enables students to make continued progress.
- Regular video instruction from staff.
- The opportunity for students to have their work assessed by their teachers and receive feedback on it.

Any provision of remote learning to achieve these three aims assumes that students and staff have access to the internet at home. However, we cannot assume that everyone has access to printing facilities, so any work set and submitted for assessment will be entirely electronically set and distributed.

2: Role of ICT Support Team

IT staff are responsible for:

- Fixing issues with systems used to set and collect work.

- Helping staff and parents with any technical issues they're experiencing.
- Reviewing the security of remote learning systems and flagging any data protection.
- Assisting pupils and parents with accessing the internet or devices.

3: Individual Student Remote Learning

This section of this policy applies in situations where school remains open and working as normal, but an individual student is unable to attend lessons as normal for a period of 5 or more days but is otherwise well and able to work, e.g. a period of advised self-isolation or an absence that has been authorised by the Academy in advance. In these cases, Plympton Academy will provide the following:

Short Term Absence

For short-term absence (awaiting test results - up to five working days), students will be expected to use their Knowledge Organisers in order to continue their learning.

Longer-Term Absence

In the event that absence is longer than 5 working days, Individually isolating students will receive their work via a combination of online platforms. The frequency of these lesson must mirror the content and match the number of lessons that the student is missing during their isolation.

4: Assessment and Feedback

Assessment and feedback will continue to follow the Plympton Academy Assessment and Feedback policy.

5 Expectations of Students

Assuming they are well enough to work, students are expected to:

- Complete all work set for them and submit work as instructed by the teacher.
- Check emails regularly and read and respond to communication from the Academy.
- Where students experience problems with IT systems, they should proactively inform ICT support by emailing helpdesk@thinking-technology.com

- Students are expected to uphold the same standards of conduct and behaviour online during a period of isolation as they would be expected to in school.

6: Expectations of Teachers

Assuming they are well enough to work, staff are expected to:

- Be available between 8:30 am and 3:30 pm to answer any questions from students or parents/carers.
- Set work that would be equivalent to the number of lessons that a student is missing in any 14 day period of absence. The first lessons must be set within 24 hours of the reported absence

If they are unable to work for any reason during this time, for example due to sickness or caring for a dependent, they should report this using the normal absence procedure.

7: Pastoral Care of Individual Isolating Students

Plympton Academy is committed to providing exemplary pastoral care, and this will continue during any period of school closure or remote learning. In the event of an individual Student having to isolate for a 14 day period the following actions will take place:

- A Member of the pastoral team will contact parents/carers in order to check well-being and access to online Learning
- Form Tutor will make a well being phone call one week into isolation
- Year Head will make a well being phone call on the day prior to return to Plympton Academy.
- All contact logged on Edu-key

7: Safeguarding

Any online contact between students and staff must only take place through official school channels, which are:

- Plympton Academy email address only. No personal email addresses must be used by either staff or pupils
- Plympton Academy Teams channels

Contact between students and staff through personal telephones or personal email accounts, or any other third-party messaging software or video conferencing software (e.g. WhatsApp, Skype etc.), is strictly prohibited.