

Job Specification: Head of Year

Essential	Desirable
Qualifications and Education	
<ul style="list-style-type: none"> • Suitable Degree • Qualified Teacher Status • Evidence of significant continued professional development 	<ul style="list-style-type: none"> • Evidence of further pursuit of professional development and accreditation (e.g PGCert/PGDip/M.Ed) • Experience of supporting colleagues' professional development
Knowledge and Experience	
<ul style="list-style-type: none"> • Evidence of outstanding classroom practice within the past year. • Experience of teaching across the full age and ability range, including Post 16 • Excellent teaching skills and the desire to improve others' practise further. • Able to demonstrate high quality, creative and innovative classroom practice. • Clear knowledge and understanding of the effective use of Academy data to raise standards in teaching • Management experience at middle level • An awareness of the impact that their subject can make to the whole Academy • Evidence of raising achievement and standards as a result of excellent classroom teaching skills 	<ul style="list-style-type: none"> • To have experience of monitoring the impact of teaching and learning intervention within the classroom setting and sharing this with whole staff • Clear knowledge of assessment strategies, procedures and implementation • Ability to use Information Technology to enhance teaching, including interactive whiteboards. • Experience of pastoral responsibility in a secondary school/academy • Aspiration to future assistant headship
Personal Skills and Qualities	
<ul style="list-style-type: none"> • Motivated and committed to improving standards in the classroom • Effective interpersonal skills and communication to develop sound relationships with staff • Ability to manage time and prioritise workload to meet deadlines • Ability to inspire and support others • Be a role model for high quality teaching and learning 	<ul style="list-style-type: none"> • Able to promote learning and enhance skills beyond the curriculum and classroom. • Desire for promotion and further professional development to support this. • Ability to promote good teaching and learning across the wider learning community